APPENDIX C

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CSU Guide to Completing the Voluntary Product Evaluation Template (VPAT)

Purpose:

This document will provide Vendors with instructions as to how they are expected to complete the Voluntary Product Evaluation Template (VPAT) for the California State University.

Background:

In 2001, the Information Technology Industry Council partnered with the General Services Administration to create a tool that would assist Federal contracting and procurement officials in fulfilling the market research requirements specified in Section 508. The result of their collaboration was the 508 Evaluation Template – a simple, web-based checklist that allows Vendors to document how their product <u>did</u> or <u>did not</u> meet the various Section 508 Requirements.

How the Voluntary Product Evaluation Template (VPAT) is organized:

The Voluntary Product Evaluation Template (VPAT) consists of a long series of tables. The initial one, the **Summary Table**, is used to provide a sense of your product's **overall** "level-of-compliance" with the Section 508 Standards. Subsequently, the **Section 1194.xx Tables** contain the detailed subparagraphs of each section of the Standards. It is within these **Section 1194.xx Tables** that you will define in detail how your product <u>did</u> or <u>did not</u> comply with a specific requirement.

Understanding the columns

Use the following to understand the use of the three columns in both the Summary Table and the individual Section 1194.xx Table:

Summary Table			
Column Name Use			
Criteria:	Describes Subparts B, C, and D of the Section 508 Standards.		
Supporting Features:	To <u>Enter</u> information summarizing a product's overall "level-of support" for the corresponding Subpart or, when appropriate, to specify Not Applicable .		
Remarks/Explanations: To Enter general comments regarding a product's overall "level-of-compliance" value of Applicable Subpart.			

Section 1194.xx Table			
Column Name Use			
Criteria:	Describes a specific guideline that a Subpart is composed of.		
Supporting Features:	To Enter information summarizing a product's "level-of-support" for a specific guideline.		
Remarks/Explanations:	To Enter detailed information on how the product did or did not support a specific guideline.		

What information do I enter in columns 2 and 3?

The **Supporting Features** and **Remarks/Explanations** columns are used to document exactly how a product <u>did</u> or <u>did</u> not meet the Section 508 Standards. In order to promote consistency in Vendor responses, which will ensure a quicker review process by CSU's contracting and procurement officials, we encourage you to answer these columns in the following manner:

Supporting Features (second column on 508 Evaluation Template)		
Language	Description	
Supports	Product FULLY meets the letter and intent of the Criteria.	
Supports with Exceptions	Product does not ENTIRELY meet the letter and intent of the Criteria, but does provides some level of access.	
Supports through Equivalent Facilitation	Product provides <i>alternative</i> methods to meet the intent of the Criteria.	
Does not Support	Product does not meet the letter or intent of the Criteria.	
Not Applicable	The Criteria does not apply to the product.	

Remarks & Explanations (third column on 508 Evaluation Template)			
If 2 nd column states	Then		
Supports	List exactly what features of the product do meet and describe how they are used to support the Criteria.		
	List exactly <u>what</u> features of the product do meet and describe <u>how</u> they are used to support the Criteria.		
Supports with Exceptions	AND		
	List exactly what parts of the product do not meet and describe how they fail to support the Criteria.		
Supports through Equivalent Facilitation	List exactly <u>what</u> other methods exist in the product and describe <u>how</u> they are used to support the Criteria.		
Supports when combined with Compatible Assistive Technology	Use this language when you determine the product fully meets the letter and intent of the Criteria when used in combination with Compatible Assistive Technology. For example, many software programs can provide speech output when combined with a compatible screen reader (commonly used assistive technology for people who are blind).		

Does not Support	Describe exactly how the product does not support the Criteria.	
Not Applicable	Describe exactly why the criteria is not applicable to the product.	
Not Applicable Fundamental Alteration Exception Supplies	Use this language when you determine a Fundamental Alteration to the product would be required to meet the Criteria (see the Access Board standards for the definition of "fundamental alteration").	

Typical Scenario for Completing a Voluntary Product Evaluation Template (VPAT):

To begin the process of completing the Voluntary Product Evaluation Template (VPAT), you should enlist the services of your company's technical specialist for the product being sought for purchase. The reason for this is because CSU requires a measure of technical detail in your responses. Once you've enlisted their assistance:

- 1) Determine which sections of the **Technical Standards (Subpart B-1194.21-26)** apply to your product.* In some cases more than one set of Technical Standards will apply.
- 2) Keep in mind that you must <u>always</u> complete the <u>Information</u>, <u>Documentation</u>, and <u>Support (Subpart D 1194.41)</u> sections of the Voluntary Product Evaluation Template (VPAT).
- 3) Fill out the **Functional Performance Criteria (Subpart C 1194.31)** if you are claiming Equivalent Facilitation. Equivalent Facilitation must yield equal or greater access.
- 4) For each section that applies, determine if your product does or does not meet the specific Criteria elements.
- 5) Using the information found in the <u>How the Voluntary Product Evaluation Template (VPAT) is organized</u> section, document in the **Section 1194.xx Tables** exactly <u>how</u> your product <u>did</u> or <u>did not</u> meet the applicable standard.
 - If your product supports the standard, provide detailed examples of what accessibility features exist and how they are used to support the standard.
 - If your product **does not support** the standard, remember that Section 508 allows for products to meet the Access Board Standards in innovative, non-traditional ways. Your product can meet the standard by providing an innovative solution, as long as the feature performs in the same manner as it does for any other user.
 - If your product does not possess an innovative, non-traditional way of access to the standard, provide detailed
 examples of exactly how the product did not meet the standard.
- 6) Once you've documented in the **Section 1194.xx Tables** exactly how your product <u>did</u> or <u>did not</u> meet the standard, return to the **Summary Table** and document the product's overall "level-of-conformance" in each of the applicable sections.
- 7) Post your final Voluntary Product Evaluation Template (VPAT) on your company's web site. Please keep in mind that it is the Vendor's responsibility to maintain the integrity of the data on the Voluntary Product Evaluation Template (VPAT). The information provided on your Voluntary Product Evaluation Template (VPAT) is considered to be a self-representation unless expressly affirmed otherwise.
- 8) When responding to any CSU request for proposals, the Vendor must submit a completed and up-to-date Voluntary Product Evaluation Template (VPAT) with the submission. Proposals without an attached completed Voluntary Product Evaluation Template (VPAT) may be disqualified from competition.

^{*} Please Note: Any <u>WEB</u> application being purchased by CSU <u>requires</u> the Vendor to complete **Section 1194.21** of the Voluntary Product Evaluation Template (VPAT) in addition to **Sections 1194.22**, **1194.31** and **1194.41**.

Voluntary Product Evaluation Template (VPAT)

Date: October 24th, 2019

Name of Product: NP-L102W, NP-VE303, NP-VE303X, NP-V332X, NP-V332W, NP-V302H, NP-M283X, NP-M323X, NP-M323W, NP-M363X, NP-M363W, NP-M403X, NP-M403H, NP-ME301X, NP-ME331X, NP-ME361X, NP-ME401X, NP-ME301W, NP-ME331W, NP-ME361W, NP-ME401W, NP-MC372X, NP-ME402X, NP-MCC382W, NP-ME372W, NP-ME382U, NP-M332XS, NP-M352WS, NP-M333XS, NP-M353WS, NP-UM361X, NP-UM351W, NP-UM352W, NP-U321H, NP-P401W, NP-P451X, NP-P451W, NP-P501X, NP-P452W, NP-P452H, NP-P474W, NP-P474U, NP-P554W, NP-P554U, NP-P502W, NP-P502WL, NP-P502HL, NP-P502WL, NP-P502WL, NP-P502WL, NP-P605UL, NP-P60

Contact for more Information: Rich McPherson (630)467-4712

Refer to the ITIC Best Practices for filling out the following form.

Summary Table		
Criteria	Supporting Features	Remarks and explanations
Section 1194.21 <u>Software Applications and Operating Systems</u>	N/A	
Section 1194.22 <u>Web-based internet information and applications</u>	N/A	
Section 1194.23 <u>Telecommunications Products</u>	N/A	
Section 1194.24 Video and Multi-media Products		
Section 1194.25 <u>Self-Contained, Closed Products</u>	2	
Section 1194.26 Desktop and Portable Computers	N/A	
Section 1194.31 Functional Performance Criteria	3	
Section 1194.41 <u>Information, documentation, and support.</u>	3	

Section 1194.21 Software Applications and Operating Systems * Refer to (http://www.access-board.gov/sec508/quide/1194.21.htm) for details on the guidelines listed below.		
Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be	N/A	This criteria does not apply

discerned textually.		
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	N/A	This criteria does not apply
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	N/A	This criteria does not apply
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	N/A	This criteria does not apply
(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	N/A	This criteria does not apply
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	N/A	This criteria does not apply
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	N/A	This criteria does not apply
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	N/A	This criteria does not apply

(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	N/A	This criteria does not apply
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	N/A	This criteria does not apply
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	N/A	This criteria does not apply
(I) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	N/A	This criteria does not apply

Section 1194.22 Web-based Internet information and applications * Refer to (http://www.access-board.gov/sec508/guide/1194.22.htm) for details on the guidelines listed below.			
Criteria	Supporting Features	Remarks and explanations	
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	N/A	This criteria does not apply	
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	N/A	This criteria does not apply	
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	N/A	This criteria does not apply	
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	N/A	This criteria does not apply	
(e) Redundant text links shall be provided for each active region of a server-side image map.	N/A	This criteria does not apply	
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric	N/A	This criteria does not apply	

shape.		
(g) Row and column headers shall be identified for data tables.	N/A	This criteria does not apply
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	N/A	This criteria does not apply
(i) Frames shall be titled with text that facilitates frame identification and navigation	N/A	This criteria does not apply
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	N/A	This criteria does not apply
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	N/A	This criteria does not apply
(I) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	N/A	This criteria does not apply
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with Û1194.21(a) through (I).	N/A	This criteria does not apply
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	N/A	This criteria does not apply
(o) A method shall be provided that permits users to skip repetitive navigation links.	N/A	This criteria does not apply
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	N/A	This criteria does not apply

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

Section 1194.23 Telecommunications Products * Refer to (http://www.access-board.gov/sec508/guide/1194.23.htm) for details on the guidelines listed below		
Criteria	Supporting Features	Remarks and explanations
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.	N/A	This criteria does not apply
(b) Telecommunications products which include voice communication functionality shall support all commonly used crossmanufacturer non-proprietary standard TTY signal protocols.	N/A	This criteria does not apply
(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.	N/A	This criteria does not apply
(d) Voice mail, messaging, auto- attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.	N/A	This criteria does not apply
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	N/A	This criteria does not apply
(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	N/A	This criteria does not apply
(g) If the telecommunications product allows a user to adjust the receive	N/A	This criteria does not apply

volume, a function shall be provided to automatically reset the volume to the default level after every use.		
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	N/A	This criteria does not apply
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	N/A	This criteria does not apply
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.	N/A	This criteria does not apply
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.	N/A	This criteria does not apply
(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.	N/A	This criteria does not apply
be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.	N/A	This criteria does not apply
(k)(4) Products which have mechanically	N/A	This criteria does not apply

operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either	
through touch or sound.	

Section 1194.24 Video and Multi-media Products

* Refer to (http://www.access-board.gov/sec508/guide/1194.24.htm) for details on the guidelines listed below.

Criteria	Supporting Features	Remarks and explanations
(a) All analog television displays 13 inches and larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.	N/A	Criteria is not applicable to this product
(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.	N/A	Criteria is not applicable to this product
(c) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.	N/A	This criteria does not apply
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.	N/A	This criteria does not apply
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.	N/A	This criteria does not apply

Section 1194.25 Self-Contained, Closed Products * Refer to (http://www.access-board.gov/sec508/quide/1194.25.htm) for details on the guidelines listed below.		
Criteria	Supporting Features	Remarks and explanations
(a) Self contained products shall be usable by people with	Partially	Product supports many of the

Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology. (b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required. (c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with 01194.23 (k) (1) through (4). (d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided. (e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime. (f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, avolume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use. (g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided. (i) Products shall be designed to avoid causing the screen of flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (j) Products which are freestanding, non-portable, and intended to be used in one location and which have operable cont			
required. (c) Where a product utilizes touchscreens or contact- sensitive controls, an input method shall be provided that complies with 01194.23 (k) (1) through (4). (d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided. (e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime. (f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use. (g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of conveying information, windicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of color selections and which have operable control shall be determined with respect to a vertical plane, which is 48 inches in length, contract and intended to be used in one location and which have operable control shall be determined with respect to a verti	disabilities without requiring an end-user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.	Supports	impaired users access to primary functionality. For exceptions
partially supports a product unitizes touchscreen or contact- sensitive controls, an input method shall be provided that complies with 01194.23 (k) (1) through (4). (d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided. (e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private interrupt, pause, and restart the audio at anytime. (f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use. (g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided. (i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable control, shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum products which are freestanding, non-portable, and intended to be used in one location and which have broaduled to the used in one location and which have	(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	N/A	This criteria does not apply
are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided. (e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime. (f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use. (g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided. (i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have poroducis of the product within the 48 inche sin length, centered on the operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inches in length, centered on the operable control, and at the maximum products which are freestanding, non-portable, and intended to be used in one location and which have	(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with Û1194.23 (k) (1) through (4).		purpose buttons. Some buttons are not easy to distinguish by
signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime. (f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use. (g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided. (i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, tentered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have	(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	N/A	No biometrics used
Incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use. (g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided. (i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum products which are freestanding, non-portable, and intended to be used in one location and which have intended to be used in one location and which have intended to be used in one location and which have intended to be used in one location and which have	(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.	Supports	through 3.5mm mini stereo connection and audio volume
conveying information, indicating an action, prompting a response, or distinguishing a visual element. (h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided. (i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum products which are freestanding, non-portable, and intended to be used in one location and which have	(f) When products deliver voice output in a public area, incremental volume control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use.	N/A	No voice output
This criteria does not apply	(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	N/A	This criteria does not apply
to flicker with a frequency greater than 2 Hz and lower than 55 Hz. (j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have	(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.	N/A	This criteria does not apply
and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have	(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Supports	Product has no screen flicker
	(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.	N/A	This criteria does not apply
(j)(2) Products which are freestanding, non-portable, and N/A This criteria does not apply	(j)(2) Products which are freestanding, non-portable, and	N/A	This criteria does not apply

intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.		
(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.	N/A	This criteria does not apply
(j)(4) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.	N/A	This criteria does not apply

Section 1194.26 Desktop and Portable Computers * Refer to (http://www.access-board.gov/sec508/guide/1194.26.htm) for details on the guidelines listed below.		
Criteria	Supporting Features	Remarks and explanations
(a) All mechanically operated controls and keys shall comply with U1194.23 (k) (1) through (4).	N/A	This criteria does not apply
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with $\hat{U}1194.23$ (k) (1) through (4).	N/A	This criteria does not apply
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.	N/A	This criteria does not apply
(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards	N/A	This criteria does not apply

Section 1194.31 Functional Performance Criteria		
Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by	Does not support	Onscreen menu is not available to Assistive Technology aids. No audible support available for

people who are blind or visually impaired shall be provided.		embedded software. Control buttons do not have audible output when pressed.
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supports	Onscreen menu meets most criteria
(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided	N/A	This criteria does not apply
(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.	N/A	This criteria does not apply
(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.	Supports	Alternate modes of conveying information other than speech are provided
(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.	Supports	Product is operable with limited reach and strength. Functions are available without use of fine motor control and simultaneous actions.

Section 1194.41 Information, documentation, and support			
Criteria	Supporting Features	Remarks and explanations	
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge.	Supports	Product documentation is provided with the unit and is available via the product website to be used by screen readers or printed by Braille embossers.	
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supports	Every effort is made to provide support services in a manner that will accommodate the communications needs of end-users with disabilities	
(c) Support services for products shall accommodate the communication needs of endusers with disabilities.	Supports	Every effort is made to provide support services in a manner that will accommodate the communications needs of end-users with disabilities	